# **Health History**

# Policy

As the primary caregiver of their children, parent/guardians play a central role in child health and developmental services. They provide important information, and their concerns about their child's health and development are carefully addressed. Neighborhood House Association (NHA) Early Head Start/Head Start (EHS/HS) staff assesses children's past and present health issues in order to plan for their present and future health needs. A summary of the child's health history is gathered from a discussion with the parent/guardian and a review of medical records.

### **Reference and Regulation:**

Head Start Program Performance Standards 1302.41(a)(b)(1)(2); 1302.42(b)

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# **Health History**

### Procedure

Issuance Date: August 2006 Revised: June 2017

The health history assists staff in identifying and assessing children's past and present health problems in order to plan for their present and future health needs.

The child's health history is gathered by completing Child's Preadmission Health History – Parent's Report (Lic#702) form and the Annual Enrollment Questionnaire form during enrollment. The forms are designed so that staff may identify possible health problems. The parent/guardian is asked to provide additional details when a possible health concern is identified which may generate a referral and/or further follow-up by staff.

The forms are completed through an interview process with the parent/guardian and must not be given to the parent/guardians to complete themselves.

NOTE: 2<sup>nd</sup> year enrolled children (Returnees)

There is no need to complete a new Child's Preadmission Health History – Parent's Report on 2<sup>nd</sup> year enrollees. The Annual Enrollment Questionnaire form will capture any changes or new occurrences in the child's health needs or medical conditions.

### **Documentation**:

Child's Preadmission Health History – Parent's Report (Lic #702) Annual Enrollment Questionnaire Form

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